

Murphy's Sportfishing Day Fishing Charter

COVID-19 Pre-Trip – In Trip – Post Trip Operating Plan

A. Office Responsibilities:

1. At confirmation of Trip – Office and Administrative Staff
 - Client Education/Guidance – Guests at time of final confirmation are advised in writing of the policies and procedures Murphy's have adopted to keep everyone safe. They are asked to confirm their support of the approaches being undertaken. Confirmation is documented in their profile.
 - Guest List – Every trip will have a detailed roster of each individual including full contact information.
2. Pre Trip Screening – Office will pre screen all guests 48 hours in advance of arrival for health and previous travel screening. The methodology may be online and/or direct telephone conversations. Screening is documented. Will also ask if client has other conditions such as allergies or other things that are not Covid that we should know about. Office will have automated hot list tasks for each trip to follow up and ensure screening requests has been sent to the guest.
3. Post Trip screening – Office will follow up with all guests post trip after 72 hours to see if anyone is reporting symptoms of Covid19. Office will have automated hot list tasks for each trip to follow up and ensure screening requests are sent to the guest.
4. Logging Completed Checklists – Office will receive trip reports daily from the vessel masters and log in the CRM system under each of the guest's profile. Office will have automated hot list tasks for each trip to follow up and ensure report submitted.

B. Aboard The Vessel:

Before or After each fishing trip: Vessel Master is responsible

1. Vessel Master Self Health Assessment Check– See Appendix 1
2. Vessel Preparation – Sanitation Supplies Inventory:

For the Vessel Master:
Face covers
Personal Hand Sanitizers
Bulk Bottle Sanitizer & Cleaning supplies for Vessel
Protective Eyewear (Sunglasses)
Gloves (for full cleaning sessions) not required all day

3. Vessel Disinfection and Sanitation Plan - The vessel and equipment used must be disinfected prior to boarding of any clients and maintained periodically throughout the day. Disinfectant wipes, sprays and hand sanitizers must be readily available for use by both clients and crew. After the trip a full cleaning is done before sanitization.
4. Meeting Guest at their Vehicle – Our responsibility includes minimizing the guest's interaction with other people and community members. Guide will meet guest in parking lot and escort to the vessel and ensure distancing along the way of 2M including avoiding others on docks, boardwalks and ramps. Facecovers must be worn when walking the docks.

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5. Pre-Boarding Guest Briefing (Appendix 2)– Before every departure, at the dock, BEFORE guests embarking onto the vessel the Master of the Vessel will provide an upbeat, positive Health Safety Briefing. Remember this is a fun time for you and your guests so while being serious about the guidance, please also focus on the day you are looking forward to. This can be done at their vehicles before they unload or at the dock. At their vehicles is a good place in case they have forgotten anything you bring up.
6. Personal Protection – Guests and Guides will maximize physical distance at all times and wear cloth facemasks at all times while on board the vessel.
7. Lunch Times/Meal Breaks – Discuss with guests the idea that we will break for lunch and plan for it so that we can all spread out and plan how distance can be maintained when removing masks for meals. The Master can also utilize vessel positioning to consider wind and maximize ventilation. When guests break for lunch, passengers will spread out to maximize physical space.
8. Guest Behaviour – Will be monitored by the Master of the Vessel. Guests have been well briefed in advance and have agreed to the protocols, so they do know what is expected. Compliance should not be an issue; however, the guests and or the guide are entitled to discuss if the “parties” are not demonstrating what they agreed to.
9. Trash – Trash, garbage, personal napkins are a potential hazard and should be treated as such. Trash should be removed disposed of in an appropriate manner immediately and container emptied and sanitized during vessel sanitization. Trash receptacles should always be clearly marked and kept clean. Clients and staff shall be instructed to immediately discard trash into designated receptacles. Trash should be removed from the vessel and disposed of in an appropriate manner immediately upon completion of the trip.
10. Submit any Reports related to protocol issues or symptoms of Covid19 to the office.

Thank you!

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APPENDIX 1

Vessel Master Self Health Assessment Check before attending to work daily:

Employees or owner/operators will self health check every day

If there is a temperature of 99.5F/37.5 C or higher or they present with COVID -19 symptoms, please do not report to work. Contact David Murphy immediately.

- Symptoms include:
 - Fever at or above 99.5F/37.5 C
 - Cough
 - Breathing difficulties
 - Loss of smell or taste

If an employee or owner/operator has developed COVID -19 symptoms or a high Temperature they will immediately self isolate and contact Island Health for testing using BC Health directive protocols and safety measures.